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**REPORT OF THE TREASURER  
OF THE OSCE PARLIAMENTARY ASSEMBLY  
TO THE STANDING COMMITTEE**

**Mr. Roberto BATTELLI**

**Belgrade, 6 – 10 July 2011**

REPORT OF THE TREASURER

**MR. ROBERTO BATTELLI**

OSCE Parliamentary Assembly

ANNUAL SESSION

Belgrade, 6 -10 JULY 2011

I am pleased to report that the finances of the OSCE Parliamentary Assembly continue to be in good order.

As I reported to you in Vienna for the 18th year in a row the OSCE Parliamentary Assembly has remained within the approved budget for the financial year 2009/2010, which ended on 30 September 2010. At the same time, I can inform you that the Assembly once again received a very positive assessment from our outside independent professional auditor.

Since being elected Treasurer of the Assembly in Vilnius I have found it remarkable that the Assembly continues to operate in such an efficient way on such a low budget given the increasing number of our activities.

**1. OSCE Parliamentary Assembly's PROPOSED Budget 2011/2012**

Attached to this report you will also find our proposal for the Assembly's budget for the next financial year (1 October 2011 – 30 September 2012). This proposal has been thoroughly prepared together with the Secretary General and his staff in order to reflect the minimum basic needs of the Assembly. In compliance with Rule 41.2 of the Rules of Procedure of the OSCE Parliamentary Assembly, this proposal was circulated to the Standing Committee in due time.

The Secretary General and I have ensured that our proposed budget for the coming year 2011/2012 complies with and reflects the efforts of our national legislatures to minimize expenses and remain within our objectives of austerity and accountability in the use of our tax-payers money.

The proposed budget was also endorsed by the Bureau at the meeting held in Copenhagen.

As you can see, I propose to again freeze the Assembly's budget for the coming year – in other words, the budget would increase by zero per cent. Let me remind you that we have frozen the budget in the last two financial years, and no increases have been approved since 2008. Freezing the budget for the third consecutive year is difficult.

As you all know very well, this proposal is made in response to the need for restricted public expenditure in many OSCE Parliaments which reflects the continued effects of the financial crisis.

The total budget of the Assembly will therefore remain at **EURO 2.856.000**.

As you can see in the attached proposed budget for the coming year, we have been able to introduce some changes in the amounts allocated to different categories based on the expenses incurred these past years.

General administrative expenses, travel expenses, Annual Session costs, OSCE PA meetings, and publicity expenses are slightly reduced, thanks mainly to the policy of frugality and expense control undertaken by our staff.

The category Salaries and Staff Expenses will increase, which reflects the current situation of the staff of the International Secretariat, which slightly increased since last year. It also includes the establishment of an education allowance for expatriate staff with dependent children in line with similar policies in the OSCE and other international organizations.

As I reported at our last Annual Session, despite the freezing of the budget during the past two years, we have been able to pay for our additional staff requirements out of savings and earnings on our capital and reserve accounts.

## **2. Contributions fiscal year 2010/2011**

The list of national contributions for this fiscal year that started 1 October 2010 is attached. As you can see we have received over 99,00% of our annual budget, and only four delegations have not contributed to our budget this year. I take this opportunity to thank all delegations that have made their contributions in due time.

I also remind those that have not made their contributions of Rule 41.5 of our Rules of Procedure: *"Where the Assembly's accounts show that a Member country has not made its contribution for a period of nine months Members of this delegation shall not be allowed to vote until the contribution has been received"*.

## **OSCE Scales of Contribution / National Contributions to the OSCE PA (2011-2012)**

In accordance with Rule 41, Paragraph 4 of our Rules of Procedure, national contributions to the budget of the Parliamentary Assembly shall be apportioned according of the formula used to divide the costs of the intergovernmental OSCE.

In this context I would like to inform the Standing Committee that the Permanent Council of the OSCE approved the scales of contribution for 2011 on 22 December 2010. The scales will remain unchanged from the previous years. Thus the current percentages of the national delegations' contribution – as well as the contributions to the Assembly -- will stay the same for our next financial year.

### **Additional Contributions by National Parliaments:**

After my visit to Copenhagen last April, I would like to take this opportunity to thank once again the Danish Parliament for its important financial contribution in providing for our new offices in Copenhagen and assisting with the payment for technical equipment. I am also very grateful to the Austrian Government, which provides assistance for our Liaison Office in Vienna. These contributions have made it much easier for us to stay within budget while also continuing to expand our activities.

My gratitude also goes to all those Member Parliaments that have hosted and will host Assembly meetings and events. The Assembly functions in an extremely cost-effective way, but we need the continuous support and solidarity of national delegations to ensure that the Assembly can continue its programme of activities and meetings. I believe there is a need for more involvement, and- like my predecessors - I encourage those Parliaments that have not yet hosted the Assembly to do so in the future.

As our President has recently pointed out, despite the fact that we have by far the smallest staff and budget of all similar parliamentary organizations in Europe, we continue to maintain and increase our level of activities. In this context, I would like to commend our Secretary General, Mr. Spencer Oliver, for his efforts in making this institution so efficient and cost effective.



Roberto BATTELLI  
TREASURER OF THE OSCE PA

### **Attachments:**

- OSCE Parliamentary Assembly – Proposed 2011/2012 Budget
- OSCE Parliamentary Assembly – List of Contributions 2010/2011

**OSCE PARLIAMENTARY ASSEMBLY  
PROPOSED BUDGET 2011 / 2012**

2010 /2011 BUDGET (in EUROS)		New proposal 2011 / 2012 BUDGET (in EUROS)
	<b><u>SALARIES AND STAFF EXPENSES</u></b>	
977.000	SALARIES	1.086.000
33.000	INSURANCE: HEALTH AND ACCIDENT	33.000
108.000	POST ALLOWANCES	116.000
	EDUCATION ALLOWANCE	18.000
30.000	TEMPORARY HELP	2.000
146.000	SEVERANCE BENEFIT FUND	154.000
5.000	STAFF CONTINGENCY FUND	5.000
5.000	REPRESENTATION	5.000
2.000	STAFF RECRUITMENT/REMOVAL EXPENSES	2.000
1.306.000	TOTAL	1.421.000
	<b><u>GENERAL ADMINISTRATIVE EXPENSES</u></b>	
17.000	CLEANING / MAINTENANCE	20.000
5.000	RENOVATION	2.000
11.000	ELECTRICITY / HEATING	5.000
7.000	SECURITY	5.000
80.000	LEASING OF OFFICE EQUIPMENT/PRINTING	70.000
55.000	INFORMATION TECHNOLOGY & EQUIPMENT	35.000
10.000	FURNITURE / SMALL FIXED ASSETS	5.000
4.000	POSTAGE/FREIGHT	4.000
40.000	TELEPHONE / FAX	35.000
13.000	STATIONERY/SUPPLIES	13.000
4.000	PERIODICALS, SUBSCRIPTIONS	10.000
10.000	TRANSLATION OF DOCUMENTS	5.000
6.000	CONTACTS WITH DELEGATIONS	6.000
14.000	USE AND MAINTENANCE OF CARS	14.000
10.000	INSURANCE	12.000
22.000	AUDIT FEES / ACCOUNTING	25.000
5.000	LEGAL FEES/BANK CHARGES	5.000
1.000	LIBRARY - DOCUMENTATION	1.000
5.000	MISCELLANEOUS GEN. ADM. EXP.	2.000
319.000	TOTAL	274.000
	<b><u>TRAVEL EXPENSES</u></b>	
10.000	GENERAL TRAVEL EXPENSES	7.000
175.000	ELECTION MONITORING	175.000
75.000	MISSIONS/SPECIAL MEETINGS	50.000
50.000	PRESIDENTIAL SUPPORT	40.000
310.000	TOTAL	272.000
	<b><u>ANNUAL SESSION</u></b>	
20.000	TRANSLATION	22.000
115.000	INTERPRETATION	100.000
20.000	REVISORS	40.000
22.000	TYPISTS	30.000
3.000	EXTRA STAFF	4.000
15.000	CONSULTANTS	2.000
25.000	TEMPORARY STAFF	25.000
40.000	STAFF TRAVEL AND LODGING	40.000
4.000	EQUIPMENT/OFFICE EXPENSE	2.000
4.000	REPRODUCTION	3.000
7.000	PRESIDENT'S RECEPTION	7.000
2.000	GENERAL ENTERTAINMENT	2.000
2.000	LOCAL TRANSPORTATION	2.000
2.000	SPECIAL GUESTS/VIP EXPENSES	2.000
2.000	COMMUNICATIONS COSTS	1.000
4.000	MISCELLANEOUS EXPENSES	2.000
287.000	TOTAL	284.000

**OSCE PARLIAMENTARY ASSEMBLY  
PROPOSED BUDGET 2011 / 2012**

2010 / 2011		2011 / 2012
<b>BUDGET</b>		<b>BUDGET</b>
(in EUROS)		(in EUROS)
	<b><u>WINTER MEETINGS, FALL MEETINGS, BUREAU AND OTHER MEETING COSTS</u></b>	
88.000	STAFF TRAVEL AND ACCOMMODATION	80.000
70.000	TRANSLATION/INTERPRETATION	56.000
4.000	ENTERTAINMENT/REPRESENTATION	3.000
7.000	LOCAL TRANSPORTATION	5.000
5.000	MISCELLANEOUS	2.000
174.000	TOTAL	146.000
	<b><u>PUBLICITY EXPENSES</u></b>	
12.000	PRESS RELEASE/BROCHURES/WEB SITE	10.000
7.000	P.R. COSTS / NEWSLETTER	5.000
19.000	TOTAL	15.000
	<b><u>CONTINGENCY</u></b>	
10.000	CONTINGENCY	10.000
10.000	TOTAL	10.000
	<b><u>RESEARCH ASSISTANT PROGRAM</u></b>	
57.000	SUBSISTENCE/LODGING	65.000
15.000	TRAVEL	5.000
1.000	INSURANCE	2.000
1.000	DOCUMENTATION/RESEARCH	1.000
3.000	EQUIPMENT/OFFICE COSTS	3.000
77.000	TOTAL	76.000
<b>2.502.000</b>	<b><i>Existing Financial Requirements</i></b>	<b>2.498.000</b>
	<b><u>VIENNA LIASON OFFICE</u></b>	
180.000	SALARIES	185.000
14.000	INSURANCE: HEALTH AND ACCIDENT	16.000
31.000	POST ALLOWANCES	28.000
27.000	SEVERANCE BENEFIT FUND	28.000
	EDUCATION ALLOWANCE	6.000
22.000	RENT	22.000
4.000	REPRESENTATION	3.000
	LEGAL FEES / BANK CHARGES	1.000
2.000	ELECTRICITY	2.000
7.000	CLEANING	7.000
3.000	FURNITURE/EQUIPMENT	3.000
2.000	SMALL FIXED ASSETS	2.000
1.000	POSTAGE/FREIGHT	1.000
6.000	TELEPHONE / FAX	8.000
2.000	STATIONERY/SUPPLIES	3.000
5.000	TRAVEL	3.000
34.000	SUBSISTENCE/LODGING Research assistant Vienna	32.000
10.000	TRAVEL, Research assistant Vienna	2.000
1.000	INSURANCE, Research assistant Vienna	3.000
1.000	DOCUMENTATION/RESEARCH, Research assistant Vienna	1.000
1.000	EQUIPMENT/OFFICE COSTS, Research assistant Vienna	1.000
1.000	MISCELLANEOUS OFFICE SUPPLIES	1.000
354.000	TOTAL	358.000
<b>2.856.000</b>	<b><i>Total Existing Financial Requirements</i></b>	<b>2.856.000</b>

**OSCE Parliamentary Assembly  
List of Contributions for 2010/2011 in EUROS**

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<i>Country</i>	<i>Per Cent - %</i>	<i>Amount</i>	<i>Received</i>	<i>Outstanding</i>
Albania	0.125	3,570	3,570	0
Andorra	0.125	3,570	3,570	0
Armenia	0.050	1,428	1,428	0
Austria	2.510	71,685	71,685	0
Azerbaijan	0.050	1,428	1,428	0
Belarus	0.280	7,997	7,997	0
Belgium	3.240	92,534	92,534	0
Bosnia & Herzegovina	0.125	3,570	3,570	0
Bulgaria	0.550	15,708	15,708	0
Canada	5.530	157,936	157,936	0
Croatia	0.190	5,426	5,426	0
Cyprus	0.190	5,426	5,426	0
Czech Republic	0.570	16,279	16,279	0
Denmark	2.100	59,976	59,976	0
Estonia	0.190	5,426	5,426	0
Finland	1.850	52,836	52,836	0
France	9.350	267,035	267,035	0
FYR of Macedonia	0.125	3,570	0	3,570
Georgia	0.050	1,428	1,428	0
Germany	9.350	267,035	267,035	0
Greece	0.980	27,989	27,989	0
Holy See	0.125	3,570	3,570	0
Hungary	0.600	17,136	17,136	0
Iceland	0.190	5,426	5,426	0
Ireland	0.750	21,420	21,420	0
Italy	9.350	267,035	267,035	0
Kazakhstan	0.360	10,282	10,282	0
Kyrgystan	0.050	1,428	1,428	0
Latvia	0.190	5,426	5,426	0
Liechtenstein	0.125	3,570	3,570	0
Lithuania	0.190	5,426	5,426	0
Luxembourg	0.470	13,423	13,423	0
Malta	0.125	3,570	3,570	0
Moldova	0.050	1,428	1,428	0
Monaco	0.125	3,570	3,570	0
Montenegro	0.050	1,428	1,428	0
Netherlands	4.360	124,521	124,521	0
Norway	2.050	58,548	58,548	0
Poland	1.350	38,556	38,556	0
Portugal	0.980	27,989	27,989	0
Romania	0.600	17,136	17,136	0
Russian Federation	6.000	171,359	171,359	0
San Marino	0.125	3,570	3,570	0
Serbia	0.140	3,998	3,998	0
Slovakia	0.280	7,997	7,997	0
Slovenia	0.220	6,283	6,283	0
Spain	4.580	130,804	130,804	0
Sweden	3.240	92,534	92,534	0
Switzerland	2.810	80,253	80,253	0
Tajikistan	0.050	1,428	1,428	0
Turkey	1.010	28,845	28,845	0
Turkmenistan	0.050	1,428	0	1,428
Ukraine	0.680	19,421	19,421	0
United Kingdom	9.350	267,035	267,035	0
USA	11.500	328,438	328,438	0
Uzbekistan	0.350	9,996	0	9,996
<b>Total</b>	<b>100.005</b>	<b>2,855,985</b>	<b>2,841,135</b>	<b>14,993</b>
		100%	99%	1%