



WINTER MEETING OF THE OSCE PARLIAMENTARY ASSEMBLY

Congress Center Hofburg, Heldenplatz, 1014 Vienna, Austria

24-25 February 2022

LOGISTICAL INFORMATION

FORMAT OF THE MEETING

The Bureau decided that the Winter Meeting 2022 will take place in a hybrid format.

The Standing Committee, the three General Committees and a Plenary Session will be held on 24 and 25 February with the physical presence in Vienna strictly limited to **Heads of Delegation, Members of the Bureau, and Special Representatives**.

All other Members are to participate online via ZOOM.

ACCESS TO THE MEETING PREMISES

On both days, the **access** to the Congress Center Hofburg and the Neuer Saal will be **strictly limited** to Members of the Standing Committee, Chairs of the OSCE PA Ad Hoc Committees, and Special Representatives of the OSCE PA.

Members of the Standing Committee may be accompanied by **one Staff member per Delegation only**. As there is a strict limitation to the maximum number of persons allowed in the Neuer Saal, access of the accompanying staff to the Neuer Saal will be subject to the current conditions of access to the Congress Center Hofburg. Modalities of access of Secretaries of Delegation to the premises will be announced at a later stage.

Note that additional restrictions may be implemented to comply with the regulations applicable in Austria and Vienna at the time of the meetings.

Should there be a change to the existing Covid regulations, and after consultation with the Bureau of the OSCE PA, the International Secretariat may decide to revert the in-person meetings to fully virtual meetings.

REPRESENTATIVES FROM OTHER ORGANIZATIONS AND GROUPS, SIDE-EVENTS AND OTHER MEETINGS

Due to the current restrictions, representatives from other organizations and groups are to follow the meetings online on the OSCE PA social media platforms and website.

It will not be possible to hold any side-event or group meeting in the Congress Center Hofburg premises.

MEETING ROOMS AND SEATING

All meetings will be held in the Neuer Saal in the Congress Centre Hofburg.

Only members of the Standing Committee will be allotted seats at tables.

AGENDAS AND PROCEDURE

Draft agendas for the above-mentioned meetings will be circulated in due time together with detailed information about procedural matters.

REGISTRATION

Registration of all participants, travelling to Vienna or not, must be done via the OSCE PA online registration system. Standing Committee members and their accompanying Staff member who will travel to Vienna are asked to provide travel and accommodation details via the online registration system.

Access badges will be delivered at the Registration Desk which will open on Thursday 24 February morning (time to be announced) at the Hofburg Congress Center.

Participants may be asked to show some official identification to obtain their badges.

Participants are requested to wear their identity badge at all meetings. For security reasons, participants should also be in possession of some other means of identification and be prepared for identity checks when entering the Hofburg. Loss of identity badges should be reported immediately to the Registration Desk.

ACCOMMODATION

For the convenience of the participants, the International Secretariat has blocked hotel rooms at the Vienna Marriott Hotel am Parkring as well as at the Hotel Europa.

Reservations should be made directly by using the hotel's secure online booking system through the reservation link below.

Vienna Marriott Hotel am Parkring:

[Book your group rate for OSCE Winter Meeting 2022](#)

Hotel Europa:

<https://www.austria-trend.at/book/OSCEPAWinteMeeting-ENG>

TECHNICAL ASPECTS - LANGUAGES

Remote participation will be supported via the Zoom video-conferencing platform.

Simultaneous interpretation into all six OSCE languages (English, French, German, Italian, Russian, and Spanish) will be provided to participants in the room and to remote participants.

Open meetings will be streamed on OSCE PA social media platforms and websites in floor language only.

More detailed technical information and login credentials will be communicated in due time.

DOCUMENTS

Documents related to the Winter Meeting, including the Standing Committee meeting, will be sent electronically. They will also be available on the OSCE PA APP of the event and for download on the website of the OSCEPA (www.oscepa.org) prior to the meeting.

Specific documents for the Standing Committee meeting will be sent electronically to the Heads of Delegations and Secretaries of Delegations.

No printed material will be available in the Hofburg. Delegates are kindly asked to print any documents they may need in advance.

No written translation service will be available.

TRANSPORTATION

Participants are responsible for their own transport to and from the airport, as well as to and from the Congress Center Hofburg.

TRAVEL AND HEALTH REGULATION COMPLIANCE - HEALTH INSURANCE

As a result of the COVID-19 response, a number of travel restrictions are in place in many countries, and Members are requested to consult with the appropriate authorities regarding the travel procedures and access to Austria.

It is the responsibility of meeting participants to find up-to-date information about travel procedure to Austria. Information can be found here:

https://www.oesterreich.gv.at/en/themen/coronavirus_in_oesterreich/pre-travel-clearance.html

<https://www.austria.info/en/service-and-facts/coronavirus-information>

<https://www.wien.info/en/travel-info/corona-information>

Participants are also advised to consult their diplomatic representations in Vienna for the latest updates.

Members are expected to comply with all national laws and regulations of the host country, including health regulations. **Checks may be expected before entering the Conference Center Hofburg.**

Please note that there may be additional costs to be borne by the participants related to compliance with health measures required by the Austrian authorities.

We would like to remind you that national parliaments are responsible for their own Member's expenses, including any hotel cancellations, and that Members are requested to ensure that they have full health insurance coverage valid for the duration of their stay in Austria.