



GENERAL INFORMATION

OSCE PARLIAMENTARY ASSEMBLY 32nd ANNUAL SESSION

Porto – Portugal

June 29 – July 3, 2025

Venue

Alfândega do Porto Congress Centre
Rua Nova da Alfândega, Edifício da Alfândega
4050-430 PORTO
<https://www.ccalfandegaporto.com/en/>

Access for all delegates is through the main entrance.
All badges and documents should be collected from OSCE PA Registration desk located in Sala dos Despachantes, level 0 (ground floor).
Once delegates have collected their badge, they can access the session areas.

Draft Programme¹

Saturday, 28 June 2025

Arrival of participants – Registration (in the afternoon)
Meeting of the Secretaries of Delegations (evening)

Sunday, 29 June 2025

Meeting of the Standing Committee (morning)
Opening Plenary Session (afternoon)

Monday, 30 June 2025

General Committee Meetings (morning)
Thematic activities (afternoon)

Tuesday, 1 July 2025

General Committee Meetings (morning and afternoon)
Evening reserved for embassies and consulates.

Wednesday, 2 July 2025

General Committee Meetings (morning)
Plenary Session (afternoon)

Thursday, 3 July 2025

Plenary Session (morning)
Departure of participants

Friday, 4 July 2025

Departure of participants

Hotels and Accommodation

Block reservations have been made by the Portuguese Parliament in several hotels (official hotels of the Annual Session) from 28 June to 3 July. For arrivals before 28 June or departures after 3 July, please reach out to the contact person at the hotel.

Participants are kindly requested to **make their own reservations** as soon as possible in one of the official hotels of the Session, by using the hotels' website.

Requests for hotel reservations will be treated on a **first-come-first-served basis**. Please note that cancellation policies may vary for each hotel.

Please consult the official websites of the hotels for details about their amenities.

¹ Please note that this draft programme is subject to change.

REGISTRATION

Secretaries of the Parliamentary Delegations of the OSCE PA should register participants via the OSCE PA online registration platform by **Sunday 25 May 2025**. Please indicate the preliminary travel information and the name of the hotel when you register your delegation.

The specific links for registration of Parliamentary Delegations of Partners for Co-operation and Official Observers will be sent to the points of contact of those delegations on 10 March 2025.

The Registration and Information desk will be located in Sala dos Despachantes, level 0 (ground floor) of the Alfândega do Porto Congress Centre, starting Saturday 28 June 2025 from 15:00 to 20:00. For the rest of the Annual Session, registration will be open every day from 07:45 until the end of official meetings.

All participants, including accompanying persons, are kindly requested to register as soon as possible after their arrival. They will be required to show photographic identification when registering (passport or identity card). All participants and accompanying persons will be able to collect their badges, conference bags and documents after their registration.

A provisional List of Participants will be made available. In order to enable the OSCE PA International Secretariat to issue the final list and to ensure the accuracy of its content, national delegations are kindly requested to indicate any corrections to the provisional list at the Registration desk.

PASSPORTS AND VISAS

All participants must check beforehand if they need a Visa to enter Portugal by visiting the [Portuguese Ministry of Foreign Affairs official Website](#).

Delegates who require an entry visa should contact the Embassy or Consulate representing Portugal in their country of residence to check the requirements necessary to obtain a visa for the Annual Session.

Participants traveling to Portugal must comply with the regulations governing travel to and staying in the Schengen area.

IDENTIFICATION AND SECURITY

For security purposes, **all participants**, including accompanying persons, observers, delegation staff and members of the press, are requested to **wear their identity badges at all meetings and social events**. Identity badges will be needed to access all conference events, including social events.

Loss of identity badges should be reported immediately to the conference staff at registration.

For security reasons, all participants, observers, delegation staff and members of the press must also be able to show their identity card or passport upon request.

DIPLOMATIC REPRESENTATIONS

The [list of the diplomatic missions in Portugal](#) is available on the official website of the Portuguese Ministry of Foreign Affairs. Please inform your embassies and diplomatic representations about your stay in Porto.

The evening of Tuesday, 1st July will be reserved for embassies and consulates.

DOCUMENTATION AND COPYING SERVICES

The OSCE PA International Secretariat will send electronic documents folders in PDF format to all delegations. Most of the documents related to the Annual Session will be uploaded on the OSCE PA event APP and can also be downloaded from the OSCE PA website.

A limited number of documents will be printed. Secretaries of Delegations are advised to make arrangements to print documents needed in advance.

Printers and photocopying machines will be at the disposal of the Secretaries of Delegations at the Alfândega do Porto Conference Centre in designated areas.

INTERPRETATION

During the various official meetings of the Annual Session, simultaneous interpretation will be provided in all six official languages of the OSCE: English, French, German, Italian, Russian, Spanish and in Portuguese.

Organizers of the side events will have to make their own arrangements for interpretation if needed.

CATERING

Catering will be provided exclusively by the Alfândega do Porto Congress Centre. Side event organizers will be responsible for catering orders and covering the costs.

Details, including deadlines, will be provided to organizers of side events upon request.

Lunch will be available to purchase in the Alfândega do Porto Congress Centre. There are restaurants nearby the Alfândega do Porto Congress Centre. A list of restaurants will be available at the information's desk.

In accordance with the Alfândega do Porto Congress Centre regulations, please note that food and/or beverages are not allowed in any meeting rooms.

INSURANCE

Personal and medical insurance is the responsibility of individual participants. The host Parliament will not be responsible for any lost luggage, currency or personal effects, or any medical costs.

MEDICAL FACILITIES

Medical assistance will be available throughout the meetings. A medical office will be located in the Alfândega do Porto Congress Centre. However, illness requiring medical treatment and hospitalization is the responsibility of the individual. Participants taking medicine should bring enough to cover their needs.

Please note that the general telephone number in case of emergency (medical, fire or security) is **112**.

DRESS CODE

Business attire is required for formal occasions and most of social events.

CLIMATE AND TIME ZONE

Porto is part of GMT Time (UTC+00:00).

The average temperature in Porto in June and July is around 22°C maximum and 17°C minimum.

CURRENCY

The currency in Portugal is Euro €.

Most types of cards are accepted at merchants and restaurants. Cash can be withdrawn at any time from ATMs in the city, as well ATMs located in the building of the Alfândega do Porto Congress Centre and official hotels.

Some Taxis do not accept debit/credit cards.

ELECTRICITY

The voltage in Portugal is 220V and European style two-pin are used.

TELECOMUNICATION

The international code for Portugal is 00351/+351, followed by a phone number. Access to Wi-Fi will be available at the Alfândega do Porto Congress Centre. Many public places in Porto offer free wireless internet, including restaurants and bars.

SMOKING

Smoking is prohibited in all public buildings in Portugal. The Alfândega do Porto Congress Centre has a designated smoking area, and this area will be clearly signposted.