

RECALLING THE SPIRIT OF HELSINKI



HELSINKI 5-9 JULY 2015

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**REPORT OF THE TREASURER
OF THE OSCE PARLIAMENTARY ASSEMBLY
TO THE STANDING COMMITTEE**

Mr. Roberto Battelli

HELSINKI, 5 – 9 JULY 2015

REPORT OF THE TREASURER

MR. ROBERTO BATTELLI

OSCE PA STANDING COMMITTEE MEETING,

HELSINKI, 5 JULY 2015

Mr. President, Members of the Standing Committee,

As Treasurer of the Assembly I would like to start my report here in Helsinki by warmly thanking the Parliament of Finland for the support provided to our Organization by hosting this Annual Session.

My gratitude also to all those Member Parliaments that have hosted, and will host Assembly meetings and events. The Assembly functions in an extremely cost-effective way, but we need the continuous support and solidarity of national delegations to ensure that the Assembly can continue its programme of activities and meetings. I call on those delegations that have not yet hosted a meeting of the Assembly to do it soon.

For the last time as Treasurer I am pleased to report to the Standing Committee that the finances of the OSCE Parliamentary Assembly continue to be in very good order. In accordance with our Rules of Procedure, I presented the audited accounts to the Standing Committee in Vienna. I was very satisfied that the Assembly received a positive assessment from our outside independent professional auditor once again. Our auditor continues to be satisfied with the financial procedures and accountability carried out in our Secretariat.

OSCE Parliamentary Assembly's Proposed Budget 2015/2016 / 24th Financial Year (1 October 2015 – 30 September 2016)

Attached to this report you will find my proposal for the Assembly's budget for the next financial year (1 October 2015 – 30 September 2016). This proposal has been thoroughly prepared together with the Secretary General and his staff in order to reflect the minimum basic needs of the Assembly and it was unanimously supported by the Bureau at its last meeting held in Copenhagen.

This proposed draft budget, in accordance with our *Rules of Procedure*, was distributed to the Standing Committee last June giving you ample time to review it. In this period I have received no comments or questions from Members about my Proposal.

I perfectly understand that in all our Parliaments we are confronted with the need to freeze and reduce public budgets and to implement other restrictive measures to face and confront the economic crisis.

The Secretary General and I have ensured that our budget complies with and reflects the efforts of our national legislatures to minimize expenses and remain within our objectives of austerity and accountability in the use of our tax-payers money. I therefore propose the following adjustments to our budget for next year:

Election Monitoring:

The amount allocated to election monitoring is increased by 20,000 euros to reflect the increase in number of election observation missions organized by the Assembly.

Other adjustments

General expenses related to the Annual Session increases by 11,000 euros to reflect basic rising costs of expenses related to increases in the overall needs for the Annual Session organization. The amount devoted to the Research Fellowship Programme would increase by 4,000 euros to reflect rising living and insurance expenses.

There is an adjustment of 1,9 percent in Salaries and staff expenses to reflect contributions to the PFA pension fund for new staff. Travel, and other meetings, publicity, and other categories will remain frozen.

National Contributions: Current Fiscal Year 2014/2015

The list of national contributions for the fiscal year that started 1 October 2014 and will conclude on 30 September 2015 is attached. As you can see, as of 1 July, we have received almost 100 percent of our annual budget as only one parliament out of fifty-seven has not paid its dues.

OSCE Scales of Contribution / National Contributions to the OSCE PA (2015-2016)

In accordance with Rule 41, Paragraph 4 of our Rules of Procedure, national contributions to the budget of the Parliamentary Assembly shall be apportioned according of the formula used to divide the costs of the intergovernmental OSCE.

In this context I would like to remind the Standing Committee that the Permanent Council of the OSCE has approved the scales of contribution for 2013 – 2015. The scales will remain unchanged from the previous years. Thus the current percentages of the national delegations' contribution – as well as the contributions to the Assembly -- will stay the same for our next financial year.

I welcome the ongoing process to suggest improvements to our system of contributions. But until we reach a consensus to amend our *Rules of Procedures* we will continue implementing the current system.

Let me conclude my report by congratulating our Secretary General, Mr. Spencer Oliver, for his efforts in making this institution so efficient in such a transparent, accountable, and cost-effective way.

A handwritten signature in black ink, reading "Roberto Battelli". The signature is written in a cursive style with a horizontal line at the end.

Roberto Battelli

Annexes: OSCE PA / Proposed Budget / 24th Financial Year: 1 October 2015 – 30 September 2016/

OSCE PA / List of Contributions 2014/2015

OSCE PA - Proposed Budget 2015 / 2016		
2014 / 2015 BUDGET (in EUROS)		New proposal 2015 / 2016 BUDGET (in EUROS)
<u>SALARIES AND STAFF EXPENSES</u>		
1.140.000	SALARIES	1.140.000
40.000	INSURANCE: HEALTH AND ACCIDENT	40.000
120.000	POST ALLOWANCES	131.000
45.000	DEPENDENT/EDUCATION ALLOWANCE	45.000
1.000	TEMPORARY HELP	1.000
136.000	PFA, PENSION FUND	149.000
2.000	STAFF CONTINGENCY FUND	2.000
2.000	REPRESENTATION	2.000
5.000	STAFF RECRUITMENT/REMOVAL EXPENSES	10.000
1.491.000	TOTAL	1.520.000
<u>GENERAL ADMINISTRATIVE EXPENSES</u>		
20.000	CLEANING / MAINTENANCE	20.000
2.000	RENOVATION	2.000
7.000	ELECTRICITY / HEATING/GRØNNEVANG	7.000
8.000	SECURITY	8.000
80.000	LEASING OF OFFICE EQUIPMENT/PRINTING	80.000
35.000	INFORMATION TECHNOLOGY & EQUIPMENT	35.000
5.000	FURNITURE / SMALL FIXED ASSETS	5.000
3.000	POSTAGE/FREIGHT	3.000
35.000	TELEPHONE / FAX	35.000
12.000	STATIONERY/SUPPLIES	12.000
8.000	PERIODICALS, SUBSCRIPTIONS	8.000
5.000	TRANSLATION OF DOCUMENTS	5.000
4.000	CONTACTS WITH DELEGATIONS	4.000
10.000	USE AND MAINTENANCE OF CARS	10.000
14.000	INSURANCE	14.000
23.000	AUDIT FEES / ACCOUNTING	23.000
5.000	LEGAL FEES/BANK CHARGES	5.000
1.000	LIBRARY - DOCUMENTATION	1.000
4.000	MISCELLANEOUS GEN. ADM. EXP.	4.000
281.000	TOTAL	281.000
<u>TRAVEL EXPENSES</u>		
7.000	GENERAL TRAVEL EXPENSES	7.000
250.000	ELECTION MONITORING	270.000
50.000	MISSIONS/SPECIAL MEETINGS	50.000
30.000	PRESIDENTIAL SUPPORT	30.000
337.000	TOTAL	357.000
<u>ANNUAL SESSION</u>		
19.000	TRANSLATION	20.000
100.000	INTERPRETATION	100.000
40.000	REVISORS	40.000
30.000	TYPISTS	30.000
4.000	EXTRA STAFF	4.000
2.000	CONSULTANTS	2.000
25.000	TEMPORARY STAFF	25.000
40.000	STAFF TRAVEL AND LODGING	50.000
2.000	EQUIPMENT/OFFICE EXPENSE	2.000
1.000	REPRODUCTION	1.000
5.000	PRESIDENT'S RECEPTION	5.000
2.000	GENERAL ENTERTAINMENT	2.000
5.000	LOCAL TRANSPORT/FREIGHT/ORG. MATTERS	5.000
1.000	SPECIAL GUESTS/VIP EXPENSES	1.000
1.000	COMMUNICATIONS COSTS	1.000
1.000	MISCELLANEOUS EXPENSES	1.000
278.000	TOTAL	289.000

2014 / 2015 BUDGET (in EUROS)		2015 / 2016 BUDGET (in EUROS)
	WINTER MEETINGS, FALL MEETINGS, BUREAU AND OTHER MEETING COSTS	
75.000	STAFF TRAVEL AND ACCOMMODATION	75.000
56.000	TRANSLATION/INTERPRETATION	56.000
3.000	ENTERTAINMENT/REPRESENTATION	3.000
10.000	LOCAL TRANSPORT/FREIGHT/ORG. MATTERS	10.000
1.000	MISCELLANEOUS	1.000
145.000	TOTAL	145.000
	PUBLICITY EXPENSES	
10.000	PRESS RELEASE/BROCHURES/WEB SITE	10.000
5.000	P.R. COSTS / NEWSLETTER	5.000
15.000	TOTAL	15.000
	CONTINGENCY	
10.000	CONTINGENCY	10.000
10.000	TOTAL	10.000
	RESEARCH ASSISTANT PROGRAM	
70.000	SUBSISTENCE/LODGING	72.000
5.000	TRAVEL	5.000
2.000	INSURANCE	4.000
1.000	DOCUMENTATION/RESEARCH	1.000
1.000	EQUIPMENT/OFFICE COSTS	1.000
5.000	Electricity/cableTV/ internet	5.000
84.000	TOTAL	88.000
2.641.000	Existing Financial Requirements	2.705.000
	VIENNA LIASON OFFICE	
223.000	SALARIES	223.000
21.000	INSURANCE: HEALTH AND ACCIDENT	29.000
35.000	POST ALLOWANCES	35.000
7.000	PFA, PENSION FUND	7.000
12.000	EDUCATION ALLOWANCE	18.000
14.000	RENT	14.000
4.000	REPRESENTATION	4.000
1.000	LEGAL FEES / BANK CHARGES	1.000
2.000	ELECTRICITY	2.000
7.000	CLEANING	7.000
2.000	FURNITURE/EQUIPMENT	2.000
1.000	SMALL FIXED ASSETS	1.000
1.000	POSTAGE/FREIGHT	1.000
8.000	TELEPHONE / FAX	4.000
3.000	STATIONERY/SUPPLIES	3.000
3.000	TRAVEL	1.000
37.000	SUBSISTENCE/LODGING Research assistant Vienna	37.000
1.000	TRAVEL, Research assistant Vienna	1.000
4.000	INSURANCE, Research assistant Vienna	4.000
1.000	DOCUMENTATION/RESEARCH, Research assistant Vienna	1.000
1.000	EQUIPMENT/OFFICE COSTS, Research assistant Vienna	1.000
1.000	MISCELLANEOUS OFFICE SUPPLIES	1.000
389.000	TOTAL	397.000
3.030.000	Existing Financial Requirements	3.102.000

**OSCE Parliamentary Assembly
List of Contributions for 2014/2015 in EUROS**

<i>Country</i>	<i>Per Cent - %</i>	<i>Amount</i>	<i>Received</i>	<i>Outstanding</i>
Albania	0.125	3,788	3,788	0
Andorra	0.125	3,788	3,788	0
Armenia	0.050	1,515	1,515	0
Austria	2.510	76,053	76,053	0
Azerbaijan	0.050	1,515	1,515	0
Belarus	0.280	8,484	8,484	0
Belgium	3.240	98,172	98,172	0
Bosnia and Herzegovina	0.125	3,788	3,788	0
Bulgaria	0.550	16,665	16,665	0
Canada	5.530	167,559	167,559	0
Croatia	0.190	5,757	5,757	0
Cyprus	0.190	5,757	5,757	0
Czech Republic	0.570	17,271	17,271	0
Denmark	2.100	63,630	63,630	0
Estonia	0.190	5,757	5,757	0
Finland	1.850	56,055	56,055	0
France	9.350	283,305	283,305	0
F Y R of Macedonia	0.125	3,788	3,788	0
Georgia	0.050	1,515	1,515	0
Germany	9.350	283,305	283,305	0
Greece	0.980	29,694	29,694	0
Holy See	0.125	3,788	3,788	0
Hungary	0.600	18,180	18,180	0
Iceland	0.190	5,757	5,757	0
Ireland	0.750	22,725	22,725	0
Italy	9.350	283,305	283,305	0
Kazakhstan	0.360	10,908	10,908	0
Kyrgystan	0.050	1,515	1,515	0
Latvia	0.190	5,757	5,757	0
Liechtenstein	0.125	3,788	3,788	0
Lithuania	0.190	5,757	5,757	0
Luxembourg	0.470	14,241	14,241	0
Malta	0.125	3,788	3,788	0
Moldova	0.050	1,515	1,515	0
Monaco	0.125	3,788	3,788	0
Mongolia	0.050	1,515	1,515	0
Montenegro	0.050	1,515	1,515	0
Netherlands	4.360	132,108	132,108	0
Norway	2.050	62,115	62,115	0
Poland	1.350	40,905	40,905	0
Portugal	0.980	29,694	29,694	0
Romania	0.600	18,180	18,180	0
Russian Federation	6.000	181,800	181,800	0
San Marino	0.125	3,788	3,788	0
Serbia	0.140	4,242	4,242	0
Slovakia	0.280	8,484	8,484	0
Slovenia	0.220	6,666	6,666	0
Spain	4.580	138,774	138,774	0
Sweden	3.240	98,172	98,172	0
Switzerland	2.810	85,143	85,143	0
Tajikistan	0.050	1,515	1,515	0
Turkey	1.010	30,603	30,603	0
Turkmenistan	0.050	1,515	1,515	0
Ukraine	0.680	20,604	20,604	0
United Kingdom	9.350	283,305	283,305	0
USA	11.500	348,450	348,450	0
Uzbekistan	0.350	10,605		10,605
Total		3,030,000	3,021,066	
		100%	100%	