



OSCE PA

BERLIN 7–11 July 2018

27th Annual Session of the OSCE Parliamentary Assembly

TRR (18) (Berlin AS/SC) E
Original: English

**REPORT OF THE TREASURER
OF THE OSCE PARLIAMENTARY ASSEMBLY
TO THE STANDING COMMITTEE**

Ms. Doris BARNETT

BERLIN, 07 JULY 2018

REPORT OF THE TREASURER

Ms. Doris BARNETT

OSCE PA STANDING COMMITTEE MEETING,

BERLIN, 7 JULY 2018

Mr. President, Members of the Standing Committee,

As Treasurer of the Assembly I would like to start my report here in Berlin by warmly thanking the German Bundestag for the support provided to our Organization by hosting this Annual Session.

My gratitude also to all those Member Parliaments that have hosted and will host Assembly meetings and events.

The Assembly functions in an extremely cost-effective way, but we need the continuous support and solidarity of national delegations to ensure that the Assembly can continue its programme of activities and meetings. I call on those delegations that have not yet hosted a meeting of the Assembly to do it soon.

I am pleased to report to the Standing Committee that the finances of the OSCE Parliamentary Assembly continue to be in very good order. In accordance with our *Rules of Procedure*, I presented the audited accounts to this Committee in Vienna last February. I was very satisfied that the Assembly received a positive assessment from our outside independent professional auditor once again. Our auditor continues to be satisfied with the financial procedures and accountability carried out in our Secretariat.

OSCE Parliamentary Assembly's Proposed Budget 2018/2019 / 27th Financial Year (1 October 2018 – 30 September 2019)

Attached to this report you will find my proposal for the Assembly's budget for the next financial year (1 October 2018 – 30 September 2019). This proposal has been thoroughly prepared together with the Secretary General and his team in order to reflect the needs of the Assembly and it was unanimously supported by the Bureau at its last meeting held in Copenhagen.

This proposed draft budget, in accordance with our *Rules of Procedure*, was distributed to the Standing Committee last May giving you ample time to review it. In this period I have received no comments or questions from Members about my Proposal.

The Secretary General and I have ensured that our proposed budget complies with and reflects the efforts of our national legislatures to minimize expenses and remain within our objectives of austerity and accountability in the use of our tax-payers money.

The increasing needs of the Assembly require financial back up. My proposal is to increase the budget by 7.14% for a total of EURO 230,500.25.

The main points related to this proposed increase are the following:

Termination indemnity accrual (€ 126,000.25): in order to comply with the newly adopted Staff Regulations and Staff Rules (Regulation 4.10) and in line with similar regulations at the UN and other international organizations, it establishes a mandatory termination indemnity for staff departing the Organization;

Establishment of Junior Professional Officer (JPO) positions (€ 58,000.00): to provide for the engagement of young professionals in the PA's International Secretariat (Copenhagen and Vienna) for periods of up to two or three years to provide the necessary support and expertise to the overall activities of the Assembly;

Ad Hoc Committees (€ 30,000.00): to provide the necessary support to the newly established and very active Ad Hoc Committees on Migration and Counterterrorism;

Statutory Meetings (€ 16,000.00): to reflect increasing costs to maintain the requirements for the Assembly's statutory meetings: Bureau Meetings, Winter Meeting, Annual Session and Autumn Meeting;

Presidential Support (€ 20,000.00): to reflect increasing costs in supporting the activities of the President;

Adjustments for the Vienna Liaison Office (€ 2,500.00): corresponding to office rent, cleaning, supplies and office expenses.

OSCE Scales of Contribution / National Contributions to the OSCE PA

In accordance with Rule 41, Paragraph 4 of the Rules of Procedure, national contributions to the budget of the Parliamentary Assembly shall be apportioned according to the formula used to divide the costs of the intergovernmental side of the OSCE. On 17 May 2018, the Permanent Council of the OSCE approved the scales of contribution for 2018 (PC.DEC/1293), which remain unchanged from previous years.

I welcome the ongoing process to suggest improvements to our system of contributions. But until we reach a consensus to amend our *Rules of Procedures* we will continue implementing the current system.

Additional Contributions

It is important that National Delegations contribute to support the Assembly. This can be done by:

1. Seconding personnel – we are very grateful to the Italian Government for their support in currently seconding two full-time staff members in our Secretariat;
2. Hosting Assembly's Meetings and events. Again we are very grateful to the German Parliament for hosting our Session in 2018 and Kyrgyzstan for the Autumn Meeting as well as to the Parliaments of Luxembourg and Morocco for hosting us in 2019;
3. Extra budgetary contributions for specific events: election observation and other seminars or conferences of interest to the OSCE PA and its Members.

I am at your entire disposal to discuss any proposals you may have to enhance the work of the Parliamentary Assembly.

Let me conclude my report by congratulating our Secretary General, Mr. Roberto Montella and his team (Gustavo Pallares, Marieta Samac and Stephen Paul), for their efforts in making this institution so efficient in such a transparent, accountable, and cost-effective way.

Doris Barnett

Annexes: OSCE PA / Proposed Budget / 27th Financial Year: 1 October 2018 – 30 September 2019/

OSCE PA / Proposed List of Contributions 2018/2019

Proposed Budget 2018/2019

Salaries And Staff Expenses	
Salaries	1,378,000.00
Termination indemnity accrual	126,000.25
Insurance: Health & Accident	70,000.00
Post Allowance / Adjustment	190,000.00
Dependent / Education Allowance	162,000.00
Pension Fund	189,000.00
Total Salaries and Staff Expenses	2,115,000.25
General Administrative Expenses	
Staff Recruitment/Removal Expenses	8,000.00
Cleaning/Maintenance	20,000.00
Training	5,000.00
Security	7,000.00
IT & Equipment	30,000.00
Leasing office equipment/print	38,000.00
Furniture/Small Fixed Assets	5,000.00
Postage/Freight	1,000.00
Telephone/Fax	35,000.00
Stationary/Supplies	12,000.00
Contacts with delegations	3,000.00
Periodicals, Subscriptions	2,000.00
Translation of Documents	3,000.00
Use and Maintenance of Cars	7,000.00
Depreciation	9,000.00
Insurance	10,000.00
Audit Fees / Accounting / Consulting	39,000.00
Legal Fees/Bank charges	5,000.00
Library - Documentation	1,000.00
Representation	2,000.00
Miscellaneous Gen. Adm. Exp.	4,000.00
Total General Administrative Expenses	246,000.00

Research Assistant Programme and JPO's	
Subsistence/Lodging 4 fellows VIE,4 CPH	124,000.00
JPO's	58,000.00
Insurance	8,000.00
Documentation/Research	3,000.00
Equipment/Office Costs	2,000.00
Electricity/cable TV/ internet	5,000.00
Total Research Assistant Programme	200,000.00
Vienna Liaison Office	
Office Rent	14,500.00
Representation Vienna	2,500.00
Events	2,500.00
Deposit/Bank charges/Fee	1,000.00
Electricity	2,000.00
Cleaning	7,500.00
Furniture/Equipment	2,500.00
Postage/Freight	500.00
Telephone/fax	6,000.00
Stationary/Supplies	2,000.00
Miscellaneous Office Expenses	1,500.00
Total Vienna Liaison Office	42,500.00

STATUTORY MEETINGS**-- Annual Session**

Translation	90,000.00
Interpretation	106,000.00
External Staff	29,000.00
Staff Travel and Lodging	50,000.00
Consultants	2,000.00
Equipment/Office Expenses	2,000.00
Reproduction/Printing	1,000.00
Events and Public Relations	8,000.00
Local Transportation	5,000.00
Communications Costs	1,000.00
Miscellaneous Expenses	1,000.00
	295,000.00

-- Winter Meeting

Staff Travel and Lodging	25,000.00
Office Expenses / Equipment	1,000.00
External Staff (Interpreters and Procedural Team)	13,000.00
Representation & Catering	3,000.00
Other operating cost	15,000.00
	57,000.00

-- Autumn Meeting

Staff Travel and Lodging	20,000.00
Office Expenses / Equipment	1,000.00
External Staff (Interpreters)	28,000.00
Representation	1,000.00
Other operating cost	5,000.00
	55,000.00

-- Bureau Meetings and Ministerial Council

Staff Travel and Lodging	16,000.00
Office Expenses / Equipment	1,000.00
External Staff (Interpreters)	20,000.00
Representation	1,000.00
Other operating cost	3,000.00
	41,000.00
Total Statutory Meetings	448,000.00

ACTIVITIES**-- Programmes and Missions**

Staff Travel and Lodging	36,000.00
Equipment/Office Expenses	2,000.00
External Staff	6,000.00
Other operating cost	3,000.00
	47,000.00

-- Presidential Support

Staff Travel and Lodging	37,000.00
External Staff	5,000.00
Representation	5,000.00
Other operating cost	3,000.00
	50,000.00

-- Election Observation

Staff Travel and Lodging	120,000.00
Conference Facilities	55,000.00
External Staff (Interpreters and Locally Recruited Staff)	45,000.00
Other Operating cost	5,000.00
Pre-electoral Visit and Needs Assessment Missions	30,000.00
Follow-up Missions	15,000.00
	270,000.00

--Ad Hoc Committees

Staff Travel and Lodging	20,000.00
External Staff (Interpreters and Locally Recruited Staff)	5,000.00
Other operating cost	5,000.00
	30,000.00

-- Publicity Expenses

Press Releases/Brochures	4,000.00
P.R. Costs	4,000.00
	8,000.00

Total Activities

TOTAL OSCE PA BUDGET PROPOSAL	405,000.00
Increase of 7.14% 230,500.25	3,456,500.25

<i>Country</i>	<i>percent</i>	<i>2018 / 2019</i>	<i>paid</i>	<i>Un paid</i>
Albania	0.125	4,318		4,318
Andorra	0.125	4,318		4,318
Armenia	0.050	1,727		1,727
Austria	2.509	86,710		86,710
Azerbaijan	0.050	1,727		1,727
Belarus	0.280	9,673		9,673
Belgium	3.238	111,929		111,929
Bosnia and Herzegovina	0.125	4,318		4,318
Bulgaria	0.550	19,000		19,000
Canada	5.527	191,039		191,039
Croatia	0.190	6,564		6,564
Cyprus	0.190	6,564		6,564
Czech Republic	0.570	19,691		19,691
Denmark	2.099	72,547		72,547
Estonia	0.190	6,564		6,564
Finland	1.849	63,910		63,910
France	9.345	323,005		323,005
F Y R of Macedonia	0.125	4,318		4,318
Georgia	0.050	1,727		1,727
Germany	9.345	323,005		323,005
Greece	0.979	33,855		33,855
Holy See	0.125	4,318		4,318
Hungary	0.600	20,728		20,728
Iceland	0.190	6,564		6,564
Ireland	0.750	25,910		25,910
Italy	9.345	323,005		323,005
Kazakhstan	0.360	12,437		12,437
Kyrgyzstan	0.050	1,727		1,727
Latvia	0.190	6,564		6,564
Liechtenstein	0.125	4,318		4,318
Lithuania	0.190	6,564		6,564
Luxembourg	0.470	16,237		16,237
Malta	0.125	4,318		4,318
Moldova	0.050	1,727		1,727
Monaco	0.125	4,318		4,318
Mongolia	0.050	1,727		1,727
Montenegro	0.050	1,727		1,727
Netherlands	4.358	150,621		150,621
Norway	2.049	70,819		70,819
Poland	1.349	46,637		46,637
Portugal	0.979	33,855		33,855
Romania	0.600	20,728		20,728
Russian Federation	5.997	207,276		207,276
San Marino	0.125	4,318		4,318
Serbia	0.140	4,836		4,836
Slovakia	0.280	9,673		9,673
Slovenia	0.220	7,600		7,600

Spain	4.577	158,221		158,221
Sweden	3.238	111,929		111,929
Switzerland	2.808	97,074		97,074
Tajikistan	0.050	1,727		1,727
Turkey	1.009	34,891		34,891
Turkmenistan	0.050	1,727		1,727
Ukraine	0.680	23,491		23,491
United Kingdom	9.345	323,005		323,005
USA	11.494	397,279		397,279
Uzbekistan	0.350	12,091		12,091
Total	100.000	3,456,500	0.000	3,456,500